

**COALINGA-HURON RECREATION & PARK DISTRICT  
MEETING OF THE BOARD OF DIRECTORS – ANNUAL ORGANIZATION  
MEETING**

**Keck Community Center, Coalinga**

**Thursday, December 14, 2023 6:00p.m.**

**AGENDA**

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**I. OPEN SESSION/CALL TO ORDER**

**a. Call Public Session to Order**

**b. Roll Call of Directors**

**Wendy Luna, President**

**Michelle Martin, Vice President**

**Monica Sigler, Treasurer**

**Tim Roderick, Director**

**Joe Zavala, Director**

**c. Pledge of Allegiance**

**d. Approval of Agenda (action)**

**II. PUBLIC COMMENT**

*This section of the agenda allows members of the public to address the Board of Directors on any item not otherwise on the Agenda. Members of the public, when recognized by the Board President should come forward to the podium and identify themselves. Comments are normally limited to three (3) minutes. The Board is prohibited by law from taking any action on matters not on the Agenda.*

**III. PRESENTATIONS AND CORRESPONDENCE**

**a. Organization of the Board**

- i. Election of Board President- The Interim General Manager will ask for Nominations (Roll Call Vote)
- ii. Election of Vice President- The newly elected President will ask for Nominations (Roll Call Vote)
- iii. Election of Board Clerk- The President will ask for Nominations (Roll Call Vote)

#### **IV. CONSENT CALENDAR ITEMS**

*All Consent Calendar Items are considered routine and will be enacted by one motion. There will be no separate discussion of item(s) unless a Board Member or a citizen requests specific items be discussed and/or removed from the Consent Agenda.*

- CC-1** Approval of Payroll & Taxes for November 30th of 2023, for a combined total of \$75,552.00 (\$63,282.26 + \$12,269.74)
- CC-2** Approval of Accounts Payable & Employee Benefits for November 30th of 2023, for a combined total of \$90,910.26 (\$69,667.59 + \$21,242.67)
- CC-3** Approval of Meeting Minutes for Regular Board Meeting November 16th of 2023.

#### **NEW BUSINESS**

- NB-1 Discussion/Action** – Camp Yeager RV Policy
- NB-2 Discussion/Action** – Board Meeting Schedule for 2024
- NB-3 Discussion/Action** – Update on Project Manager Contract
- NB-4 Discussion/Action** – Approval of Updated Contract
- NB-5 Discussion/Action-** Contract Renewal Process for Class Instructors
- NB-6 Discussion** - Security Cameras

#### **V. OLD BUSINESS**

- OB-1 Project report** – Operations Manager Mark Yanez
- OB-2 Cash Flow** – Operations Manager Mark Yanez
- OB-3 Update LLMDS-** Interim General Manager Roger Campbell

#### **VI. STAFF REPORTS**

- SR-1** Operations Manager, Recreation Supervisor & Interim General Manager Reports
  1. Mark Yanez
  2. Mallory Wells
  3. Roger Campbell

#### **VII. BOARD REPORTS**

- BR-1** Board Reports/Announcement

#### **VIII. FUTURE AGENDA ITEMS FOR NEXT REGULAR BOARD OF DIRECTORS MEETING SCHEDULED FOR January 11, 2024.**

**IX. PUBLIC COMMENT ON CLOSED SESSION ITEMS**

*General Public Comments on any closed session item will be heard at this time. Comments are limited to no more than three (3) minutes per person and a total of ten (10) minutes.*

**X. ADJOURN AND CONVENE TO CLOSED SESSION**

- **CS-1** Public Employee Discipline/Dismissal/Release/Reassignment/Complaint/Employment (Pursuant to Government code 54957)

**XI. RECONVENE REGULAR MEETING – REPORT ON ANY ACTION TAKEN IN CLOSED SESSION**

**XII. ADJOURNMENT**