

**COALINGA-HURON RECREATION & PARK DISTRICT  
MEETING OF THE BOARD OF DIRECTORS – REGULAR MEETING**

**Keck Community Center, Coalinga**

**Thursday, February 13, 2025 @ 6:00 pm**

**AGENDA**

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**I. OPEN SESSION/CALL TO ORDER**

- a. **Call Public Session to Order**
- b. **Roll Call of Directors**
  - President – Michelle Martin**
  - Vice President – Wendy Luna**
  - Treasurer/Clerk - Monica Sigler**
  - Director - Tim Roderick**
  - Director - Joe Zavala**
- c. **Pledge of Allegiance**
- d. **Approval of Agenda (action)**

**II. PUBLIC COMMENT**

*This section of the agenda allows members of the public to address the Board of Directors on any item not otherwise on the Agenda. Members of the public, when recognized by the Board President should come forward to the podium and identify themselves. Comments are normally limited to three (3) minutes. The Board is prohibited by law from taking any action on matters not on the Agenda.*

**III. PRESENTATIONS AND CORRESPONDENCE**

**IV. CONSENT CALENDAR ITEMS**

*All Consent Calendar Items are considered routine and will be enacted by one motion. There will be no separate discussion of item(s) unless a Board Member or a citizen requests specific items be discussed and/or removed from the Consent Agenda.*

- CC-1** Approval of Payroll & Taxes for JANUARY 31<sup>ST</sup> of 2025, for a combined total of \$72,553.60 (\$59,287.07 + \$13,266.53)
- CC-2** Approval of Accounts Payable & Employee Benefits for JANUARY 31<sup>ST</sup> of 2025, for a combined total of \$76,933.18 (\$55,118.22 + \$21,814.96)
- CC-3** Approval of Meeting Minutes for Regular Board Meeting JANUARY 9<sup>TH</sup> of 2024.

## **V. NEW BUSINESS**

- NB-1 Discussion/Action** – Coalinga Youth Baseball
- NB-2 Discussion/Action** – Granite Construction Donation
- NB-3 Discussion/Action** – Terry Johnson Trucking Donation/Discount
- NB-4 Discussion/Action** – Camp Yeager Rental Policy
- NB-5 Discussion/Action** – District Vehicle Policy
- NB-6 Discussion/Action** – Policy 3430
- NB-7 Discussion/Action** – City of Coalinga
- NB-8 Discussion/Action** – Zumba Contract
- NB-9 Discussion/Action** – Kofuja-Do Karate Contract
- NB-10 Discussion/Action** – Welborn Sponsorship
- NB-11 Discussion/Action** – Employee Rental Policy

## **VI. OLD BUSINESS**

- OB-1 Project report** – Director of Maintenance & Operations Mark Yanez
- OB-2 Cash Flow** – Director of Maintenance & Operations Mark Yanez
- OB-3 Job Description for Camp Caretaker-** General Manager Mallory Griffith-Wells
- OB-4 Job Description for Camp Attendant-** General Manager Mallory Griffith-Wells

## **VII. STAFF REPORTS**

### **SR-1 Director of Recreational Services, Director of Maintenance and Operations & General Manager Reports**

1. Karla Garibay
2. Mark Yanez
3. Mallory Griffith-Wells

## **VIII. BOARD REPORTS**

- BR-1** Board Reports/Announcement

## **IX. FUTURE AGENDA ITEMS FOR NEXT REGULAR BOARD OF DIRECTORS MEETING SCHEDULED FOR January 9, 2025.**

## **X. ADJOURNMENT**