

**COALINGA-HURON RECREATION & PARK DISTRICT
MEETING OF THE BOARD OF DIRECTORS – REGULAR MEETING**

Keck Community Center, Coalinga

Thursday, December 12, 2024 @ 6:00 pm

AGENDA

I. OPEN SESSION/CALL TO ORDER

a. Call Public Session to Order

b. Roll Call of Directors

President - Wendy Luna

Vice President - Michelle Martin

Treasurer/Clerk - Monica Sigler

Director - Tim Roderick

Director - Joe Zavala

c. Pledge of Allegiance

d. Approval of Agenda (action)

II. PUBLIC COMMENT

This section of the agenda allows members of the public to address the Board of Directors on any item not otherwise on the Agenda. Members of the public, when recognized by the Board President should come forward to the podium and identify themselves. Comments are normally limited to three (3) minutes. The Board is prohibited by law from taking any action on matters not on the Agenda.

III. PRESENTATIONS AND CORRESPONDENCE

a. Organization of the Board

i. Election of the Board President- The General Manager will ask for nominations (Roll Call Vote)

ii. Election of Vice President- The newly elected President will ask for nominations (Roll Call Vote)

iii. Election of Board Clerk - The newly elected President will ask for nominations (Roll Call Vote)

IV. CONSENT CALENDAR ITEMS

All Consent Calendar Items are considered routine and will be enacted by one motion. There will be no separate discussion of item(s) unless a Board Member or a citizen requests specific items be discussed and/or removed from the Consent Agenda.

- CC-1** Approval of Payroll & Taxes for November 30th of 2024, for a combined total of \$73,113.11 (\$60,440.34 + \$12,672.77)
- CC-2** Approval of Accounts Payable & Employee Benefits for November 30th of 2024, for a combined total of \$119,786.35 (\$95,466.83 + \$24,319.52)
- CC-3** Approval of Meeting Minutes for Regular Board Meeting November 21st of 2024.

V. NEW BUSINESS

- NB-1 Discussion** – Salary Schedule
- NB-2 Discussion/Action** – 2025 Board Meeting Schedule
- NB-3 Discussion/Action** – Job Description for Maintenance & Operations I
- NB-4 Discussion/Action** – Grant of Easement to the City of Huron

VI. OLD BUSINESS

- OB-1 Project report** – Operations Manager Mark Yanez
- OB-2 Cash Flow** – Operations Manager Mark Yanez

VII. STAFF REPORTS

- SR-1** Recreation Supervisor, Operations Manager & General Manager Reports
 1. Karla Garibay
 2. Mark Yanez
 3. Mallory Griffith-Wells

VIII. BOARD REPORTS

- BR-1** Board Reports/Announcement

IX. FUTURE AGENDA ITEMS FOR NEXT REGULAR BOARD OF DIRECTORS MEETING SCHEDULED FOR January 9, 2025.

X. ADJOURNMENT